



ANU FABSOC MEETING MINUTES

Date: 23.04.17

Location: Fernando's House

Attendees: Fernando, Teresa, Adnin, Isabel, Daisy, Jenny, Sebastien, Ronja

Absent: Senurita

Meeting Agenda:

1. Collaborations
2. Monochrome Party
3. Other
4. Next Meeting

The meeting opened at 10.20am

Topic Discussed
<ol style="list-style-type: none">1. Collaborations<ul style="list-style-type: none">• Likeshare (ANU clothes swap movement), ANU Film group, Mary Kay Consultants
<ol style="list-style-type: none">2. Monochrome Party <p>Logistics</p> <ul style="list-style-type: none">• Treehouse 27th April Thursday 8-11pm• Setup time 6:50pm meet outside Treehouse Bar. <p>Decorations:</p> <ul style="list-style-type: none">• Black & white balloon bunches, Air foil balloons – 'FAB' (\$14 each, 50c to inflate)• Adnin: Get balloons from Big W Party shop• Fernando: I don't want to spend too much money on the decorations as treehouse is already quite nice.• Daisy: We should copy our last year's decorations with black and white balloons, and ribbon masking tape. We don't need helium as we can just tape the balloons up.• Isabel: I will apply for doing in person MCC ticket sales for the Wed and Thurs.• Adnin: \$120 budget for prizes, we're spending \$119 for the prizes. I will purchase it today. Mimco Choker Rose Gold Choker Female + Oroton Wallet for Males.• Fernando: I will design the drink vouchers.• Daisy: I was working on the snapchat Geofilter, I need to talk to Adnin about

<ul style="list-style-type: none"> getting the banner. • Fernando: Everyone keep an eye out for winner of the best dressed males and females. We will gather and cast our votes. Try find out their name. • Photographers - Ronja & (maybe Rohan). We'll ask everyone to use the #fabsocanu and #fablaunch. May have a helper on the day to keep social media updates going. • Catering <ul style="list-style-type: none"> ○ 10 platters – we can still cover the cost of catering in case not too many people show up
<p>3. Other</p> <ul style="list-style-type: none"> • Adnin: I will follow up about the bake sale reimbursements and eligibility with ANUSA
<p>4. Next meeting – 6pm 1st May Monday</p> <p>Agenda Next Meeting</p> <ul style="list-style-type: none"> ○ Future events ○ Aftermath – Things to remember for next time, Survey ○ Constitution ○ Role Descriptions – Handover documents

Executive Member	To-do list	Deadline
Everyone	<ul style="list-style-type: none"> ▪ INVITE ALL YOUR FRIENDS!! ▪ Put down availability on google doc for MCC ticket sales ▪ Get those monochrome outfits and make FABSOC proud! ▪ To attend team meetings ▪ Send Teresa an agenda item prior to the meeting 	<ul style="list-style-type: none"> ▪ ASAP ▪ Tuesday ▪ Thursday
Fernando	<ul style="list-style-type: none"> ▪ Design Drink vouchers ▪ See if we can organise for a table outside treehouse to sell tickets ▪ Reply Treehouse email for catering numbers ▪ Make poster looking for events and sponsorship manager ▪ Write Woroni article within next 2/3 weeks 	<ul style="list-style-type: none"> ▪ ASAP ▪ ASAP ▪ ASAP ▪ After 27th of April ▪ After 27th of April
Teresa	<ul style="list-style-type: none"> ▪ Check up with how everyone's going with all their tasks throughout the week 	<ul style="list-style-type: none"> ▪
Adnin	<ul style="list-style-type: none"> ▪ Follow up with ANUSA about bake sale reimbursements 	<ul style="list-style-type: none"> ▪ Next Meeting

Ronja	<ul style="list-style-type: none"> ▪ Keep the hype up on Social Media 	<ul style="list-style-type: none"> ▪
Daisy	<ul style="list-style-type: none"> ▪ Design & apply for Snapchat Geotag ▪ Draft banner design 	<ul style="list-style-type: none"> ▪ Monday ▪ After Thursday
Jenny	<ul style="list-style-type: none"> ▪ Let us know how to implement photowall on the night and what printing needs to be done prior to the event 	<ul style="list-style-type: none"> ▪ Monday
Sara	<ul style="list-style-type: none"> ▪ Keep updated in the group chat 	<ul style="list-style-type: none"> ▪ Sunday
Sebastien	<ul style="list-style-type: none"> ▪ Put down availability on google doc for MCC ticket sales 	<ul style="list-style-type: none"> ▪ Monday
Senurita	<ul style="list-style-type: none"> ▪ Keep hype up on social media ▪ Contribute to Group chat with marketing input ▪ Put down availability on google doc for MCC ticket sales 	<ul style="list-style-type: none"> ▪ Monday
Isabel	<ul style="list-style-type: none"> ▪ Create a general event timeline and run it by the logistics team chat if you have any questions or queries (include tasks for people) 	<ul style="list-style-type: none"> ▪ Tuesday

The meeting closed at 11.50am

Minutes prepared by Teresa Lin.