



ANU FABSOC MEETING MINUTES

Date: Monday 11th December 2017

Attendees: Ronja Schubert, Wendy Hu, Rachel Warren

Location: Online via Facebook video

Absent: Sara Gillespie, Hannah Wallace, Isabel Dixon

Meeting Agenda:

1. Previous meeting and tasks completed
2. Film group collab
3. Launch party
4. Market Day - incl. spending, search for fashion illustrator
5. Trello
6. MailChimp
7. Social Media

The meeting opened at 3:00pm

Topic Discussed
1. Previous meeting and tasks completed <ul style="list-style-type: none">•
2. Film group collab <ul style="list-style-type: none">• possibility of grazing table for food to make it more of a 'premiere' feel.• themed night? 1950s - best dressed• 17th March - Phantom Thread• ANUSA will (most likely) pay \$225 (75%) towards running fees on night - check for food
3. Launch party <ul style="list-style-type: none">• agreeance for 8th/9th March as 'perfect date'• Sage very pricey for food, and probably won't agree to BYO wine from Wine Society• Best bet finding simple venue and then supplying own food, doing up a grazing table spread.• Venue ideas: ANU Commons - might be free for student societies to use, possibility of BYO food and drink

- ANU guidelines for supplying BYO alcohol - Functions on Campus form, alcohol supply form (attached to Google Drive)
- Dining society to collaborate? - Zach
- Possible prizes - lucky door (each society?)
- ANU Commons courtyard - with fairylights?
- 8pm-11pm?

4. Market Day

- Fashion illustrator - hopefully getting emails through from arts students
- Malteasers for Sara for the Market Day stall
- Send out an email after Market Day welcoming new members and forwarding them to FABSOC's social media platforms
- Chair for fashion sketches (if room)

5. Trello

- postponed to next meeting

6. MailChimp

- postponed to next meeting

7. Social media

- Advertising for Sponsorship Director, Treasurer
- Posts about each member to go up
- push for 2018 memberships once events dates are

1. Next meeting – TBA

Agenda Next Meeting

- **Set up Rachel and Hannah's emails**
- **How to use MailChimp and Trello**
- **Draft budget for launch party**
- **Draft budget for Film Group collab**
- **Launch party venue finalised**

Executive Member	To-do list	Deadline
Everyone	<ul style="list-style-type: none"> ▪ brainstorm potential sponsors 	▪
Ronja	<ul style="list-style-type: none"> ▪ take photo of giveaway ▪ send follow up emails to sponsors ▪ organise Q & A panel ▪ organise Film Group night ▪ find cheap goodie bags (make a budget for that) 	▪
Wendy	<ul style="list-style-type: none"> ▪ send email to ANU Commons ▪ Zach about Dining Society collab for Launch Party 	▪
Rachel	<ul style="list-style-type: none"> ▪ to advertise for Sponsorship Director and Treasurer ▪ posts up about each member ▪ get in contact with Hannah to organise style guidelines ▪ giveaway ▪ 2018 memberships on sale (on hold for now until dates for events finalised) ▪ potential UniLodge grants for societies? 	▪

The meeting closed at 4:20pm

Minutes prepared by Ronja Schubert